



Course Descriptor

Child Protection: Managing the Disciplinary Process

Audience:

This 1 day workshop is suitable for:

- those who have responsibility for, or are likely to be involved in, the management, supervision or support of staff or volunteers
- child protection officers or board/committee members at a Scottish governing body of sport or sports club
- local authority/leisure trust staff such as sports development officers, club development officers, Active School Co-ordinators who support local sports clubs.

Workshop Pre-requisites:

Participants attending this workshop should have first attended a basic awareness course in child protection such as 'Safeguarding and Protecting Children' or equivalent as well as the 'In Safe Hands – Club Child Protection Officer' workshop.

The Workshop:

This workshop helps sports organisations to manage a disciplinary procedure in cases of misconduct by staff or volunteers involving children and young people. Note that the resources which accompany this training course can be found within Step 8 of *10 Steps to Safeguard Children in Sport* which can be downloaded free from www.safeguardingsport.org.uk.

Workshop Aim:

The overall aim of this workshop is to help participants understand when there may be a need to initiate disciplinary procedures relating to a child protection concern and be clear how to go about it.

Learning Outcomes:

By the end of the course participants will:

- have identified the types of situations which may give rise to disciplinary procedures
- understand the various stages in the disciplinary process
- have considered how the disciplinary process might be implemented within their organisation or club