



**DragonsGlen junior**  
Start Up, Give Back



## **Keep your Fundraising legal!**

Hints and tips to make sure your fundraising is safe and legal.

### **Coronavirus**

- Due to current coronavirus restrictions, always check the Scottish Government guidelines: <https://www.gov.scot/collections/coronavirus-covid-19-guidance/>
- If you have any questions please contact the Children 1st team.

### **Health & Safety**

- Consider all potential risks. If you are holding your own event in aid of Children 1st and you would like help writing a Risk Assessment, please contact us.
- Also keep in mind the current lockdown restrictions with Social Distancing and hygiene being top priorities. Please contact us to discuss any ideas you may have.

### **Food Hygiene**

- Check the Food Standards Agency – [www.food.gov.uk](http://www.food.gov.uk)
- Be careful if you're serving any food, ensure you consider hygiene and label any food appropriately regarding food allergies.

### **Licenses**

- Check if you need any special licence for example, a public entertainment licence or if you need a licence for a raffle.

### **Seek permission before collecting!**

- Whether that's in a supermarket or local shop – make sure you have the right permission before collecting. If they give you a written letter, make sure to have that with you when you're collecting.
- Some shops may ask for a 'letter of authority' from your chosen charity – if so, please contact the Children 1st team and we will prepare one for you.
- If you are planning to collect in a supermarket or local shop you must ensure a parent or guardian is present, as you need to be over 16 to collect money in public.
- If you require Children 1st collecting cans, please contact the Fundraising team.

If you have any doubts or are unsure about anything, please do get in touch! Contact [fundraising@children1st.org.uk](mailto:fundraising@children1st.org.uk)